




Dromana Foreshore Committee of Management Inc.
Minutes of Meeting held on 25th October 2021
6.30pm via Zoom

Meeting Opened: 6.30pm.

1.	<p>In attendance: JA, MB, JS, LA, ER, JW, RG, MT Invited: ME, WC Observer: Apologies: NM</p>	
2.	<p>Conflicts of Interest – Chairperson asked for any changes of conflict of interest -None</p>	JA
3.	<p>Minutes of Meeting held on September 27th 2021 Moved: MT Secoded: RG Carried</p>	JA
4.	<p><u>Secretary/ Correspondence/Transfers/ Financial Statement</u> Correspondence/Transfers/Financial Statement Moved: ER Secoded: LA Carried</p> <p>Transfer: Moved MB Secoded: JS Carried</p>	MB
5.	<p>Matters Arising Discussed the lack of response to correspondence sent to DELWP, JA to keep following up until we get one.</p>	
6.	<p>Subcommittee Reports:</p> <p>Caravan Park – All signs are that the CP will open on 1st Dec, MB has spoken to DELWP and at this stage only staff are to be vaccinated, contractors are to ensure that they abide by the CHO when working on site. Amenities to have extra cleans as per last year. Limit of 10 people on each site at any given time - this is the same for Boatsheds. C/P to follow all current CHO guidelines and Inform residents of the guidelines – we do not enforce the guidelines. T3 has had all asbestos removed and a new roof has been installed, painting of block to be done. WC to notify cleaners that this year will go ahead and to prepare for the coming season. WC to advise cleaners and workers that CP residents do not have to be vaxxed.</p>	MB JA/RG
	<p>Works / Bay Trail</p>  <p>Works Meeting 19th October 2021.c</p> <p>Standard BS letter: Remove wording “to contact ME when starting work” and replace with “contact Ranger if access is required”. Also add “notify via email when work has been completed” Groyne at BS74 – Send letter advising - Committee has found that a board has been replaced in front of your BS74 please advise if this was replaced by you. Moved: JW Secoded: MB # If a structure or part thereof requires replacing - contact is to be made in the first instance to the committee as permission to replace is required. BS 116 key safe discussed JW & JA to follow up with a further walk through. Letter requesting more Bins on foreshore discussed. NM’s letter tabled re clean up – agreed that NM to continue her work on clean up. It was agreed defibrillator be attached to laundry in Caravan Park. Thanks to NM</p>	MT JA/JS/LA JW/NM (ME)

	for her inspections and advice on this matter.	
	Finance – As tabled	MB
	Grants – JS had expected a report from Andrew (Grant writer) but not yet received.	JS MB
	Latrobe Reserve / Revegetation.  Latrobe report Oct 2021.doc	MT LA/JW (ME)
	Vegetation Management –  Vegetation Report September 2021.doc MT spoke about MPS schedule and risk assessment for cypress removal, as discussed with ZGrimes. LA talked about the Mapping report and suggested that it is ongoing and can be done by any one on the committee that has an interest. LA to follow up with Orchid mapping. LA's Good news article deferred until next year.	MT LA/ER (ME)
	Combined Foreshores – Nil	ME
	Town Centre – Nil	ME
	Staff / Volunteer Liaison – Staff reviews can now go ahead	MB RG
	Dogs on Beaches –	JS ER
	All Subcommittee Reports approved Subcommittee Reports Moved: ER Seconded: MB Carried	
7.	<u>Other Business</u> Covid 19 home rapid antigen tests. ER has been looking into these and suggests the committee purchase a few. Govt have advised these will be released to the public from Nov 1 st – they are approx. \$10 each from Chemist Warehouse. Committee agreed for ER to follow up and purchase approx. 10 to have on hand at the Depot. JA talked about her recent discussion with a DELWP representative, Rachael Wauchope was extremely happy with the work that this committee undertakes. Date for DFCoM Xmas break up to be Dec 13 th . BS 94 has a motion sensor inside of his shed that notified him there was a break in, owner called the Police, and thieves were apprehended, they have had everything returned that was stolen. Perhaps we could mention this in our Focus – it would be a good deterrent for would be thieves. Aust day deferred for 2022 due to Covid. Public consultation will need to be arranged as per 2021 – Scout Hall? Date to be confirmed. <u>Web Site:</u> NM to continue with editing the site	ER MB MB JA/LA/RG JS
8.	Meeting Closed: 8.15 pm Next meeting: Nov 22nd @ 6:30pm Dromana Primary School. TBC	