



**INFORMATION FOR CARAVAN PARK USERS**  
**SUMMER SEASON**  
**1<sup>st</sup> Dec – 30<sup>th</sup> April**

With only 46 sites, many with beachfront access and views, you can have a safe and relaxing holiday at affordable prices. We welcome you to Dromana Foreshore Reserve and hope you enjoy your stay. Dromana Foreshore offers family oriented seasonal caravan park usage.

**CARAVAN PARK RULES**

The Caravan Park Rules are in place to ensure safety and enjoyment of the foreshore reserve by all, they also contain important information that is helpful for your stay.

The Caravan Park Rules constitute the contractual terms on which campers are permitted to occupy a campsite by the Dromana Foreshore Committee of Management (DFCoM).

Any breach of these conditions by any persons occupying or visiting the campsites, is deemed to be a breach of these Caravan Park Rules.

**RESPONSIBILITIES**

- Anti-social behaviour such as drunkenness, excessive noise or offensive behaviour will not be tolerated. All noise audible from the next closest site to cease at 11 pm. Quiet time is from 11pm to 7am for the comfort of all.
- Visitors are welcome during the day. Campers are responsible for the behaviour of their visitors.

**SITES**

- All sites must have a minimum separation of 2 metres between any caravan, annex or other structure erected on one site or any adjoining site.
- Camp sites vary in size. There is no guarantee that tents, vans or vehicles will fit onto any site. It is your responsibility to ensure selection of a site which will fully accommodate all of your camping requirements.
- Sun shelters and gazebos must not extend beyond the caravan site.
- Clothes lines are not permitted on caravan site. A clothes line is provided at each amenity block.
- Carpet, rubber and plastic are not permitted on the beach or outside caravan and annex. Doormat to maximum size of 1m square is permitted. Any external ground coverings must permit air to grass.
- Hessian or plastic windbreaks are not permitted.
- Sites must be kept clean and tidy with no surplus gear to be left on ground. All equipment associated with site must be within site boundary.
- No connection to drainage.
- No letting or subletting of site permitted.
- Garbage must be wrapped and placed in bins provided, using recycling where provided. Household rubbish from occupation of Caravan Park only – please do not bring your rubbish from any residence. Rubbish bins are located at each of the toilet blocks, both garbage and recycling

- Disposal of hard rubbish (mattresses, cushions, fridges, chairs, etc.) not permitted. Any rubbish left on site may result in removal fees. . At setup and pull down please ensure that all hard rubbish is removed from site and not placed in bins or left in the bin area.
- No pets are permitted.
- Site numbers must be displayed in front and back window of caravan.
- A maximum of six (6) persons per site.

### CARAVANS

- All caravans must be registered with VucRoads
- All contents of caravan must be removed from the site at the conclusion of the site rental. Site must be completely vacated and left in a clean and tidy condition at conclusion of site rental.
- Where caravans are fitted with showers and/or toilets – they must **not** be used.

### ANNEXES

- All annexes must comply with the design and construction, and Installation requirements as set out in Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010, including
  - No longer than the body of the caravan
  - No wider than 3.6 metres
  - No higher than the average roof height of the caravan
- These are maximum measurements and it is the site holders responsibility to ensure that their caravan and annexe do not exceed the site allocated as previously noted.

### VEHICLES/BOATS/TRAILERS

- Maximum of two cars per site where space permits, or one car and one boat. All access tracks, roads and pathways must be clear of vehicles, boats and trailers and other obstacles at all times.
- Visitors' cars must be parked off the Reserve or in the allocated site car park, where available..
- Speed limit on Reserve walking pace.
- We encourage everyone to act co-operatively to achieve the best outcomes from a parking perspective. As you are aware parking is at times quite difficult with a number of sites having restricted access. Please work with you neighbours, remember the reason everyone is here is to enjoy the environment and relaxation that the Dromana Foreshore offers.

### AMENITIES

- Toilet Block 2 is located at the western end of the caravan park and toilet block 3 at the eastern end. All showers provide hot water by token. Tokens are available from the Caravan Park Manager for 50c each. Feminine hygiene units are supplied in women's toilets and separate shower block. Facilities are cleaned daily over the school holidays and 4 times per week at other times. Please allow the cleaners to complete their task without interruption wherever possible.
- No smoking in toilets or showers.
- Children under the age of 12 to be accompanied by an adult to toilets or showers.
- Toilet facilities are locked with keys issued to tenants of the caravan park and boatshed tenants which are located in the vicinity. Please ensure gates are closed at all times as this security measure has been provided for your benefit.
- A syringe disposal unit has been installed in the laundry at T2 near the letterbox. If a syringe is found on the beach, please do not pick it up, but contact Michael to collect and dispose of appropriately.

### FIRE

- Fire safety is everyone's responsibility. Vans must be equipped with at least one operational fire extinguisher, fire blanket and smoke detector which must be available for inspection by manager prior to setup. Operating gas cylinders must have outlets pointing away from caravan.
- Solid fuel burning BBQs are not permitted.
- No fires on Reserve or beach.

### ELECTRICITY/POWER

- One only 15 amp main supply power lead permitted. All power leads are to be inspected and suitably tagged for compliance annually. Where damage to facilities is caused by abuse or overuse the tenant will be liable for repair cost.
- Undergrounding of leads must be in sealed conduit at a depth of no less than 150mm, or in mechanical protection.
- Power must not be supplied off site and is only provided for use of caravans.
- Double adaptors are not permitted within power heads.

### **VEGETATION**

- Damage to site infrastructure or vegetation will result in cancellation of permit.
- With the exception of the power supply lead, trenches may not be dug.
- Do not nail, chop or allow damage to trees.
- No ropes to be tied to trees.
- Any removal of vegetation is to be done by Ranger in all circumstances.
- Boats/kayaks/trailers are not to be placed on top of vegetation in the dune area.

### **ACCESS TO BEACH**

- Ladders are not permitted over the seawall to access the beach due to safety and liability concerns.
- Sandbags are not permitted for access to beach. Access steps have been provided beachside of Toilet Block 2 and between boatsheds 238 & 239.

### **FEES AND PAYMENTS**

- A deposit of approximately 15% of the annual fee is payable by the 1<sup>st</sup> September. Invoices for annual fee will be issued in late July. The balance is payable by the 1<sup>st</sup> November. With respect to the deposit that is held each year to secure your site booking, this will only be refunded in exceptional circumstances. Please understand that this is not an attempt to get more money from campers but simply to ensure that we get the best use of a limited resource. Accordingly, if a site becomes available after payment of the deposit, and is subsequently occupied for the full season any deposit held would be refunded.
- Season will commence on 1<sup>st</sup> December and conclude on 30<sup>th</sup> April. Setup is not permitted prior to this time. All vans must be removed by 30<sup>th</sup> April.
- Bookings accepted for full season only.
- BPAY facilities are available. BPAY accepts payments from cheque, savings and credit card accounts for amounts over \$100.

### **BOOKING PROCEDURES**

- New customers may complete an application form at any time and be put on a waiting list.
- Inspection of allocated site is recommended prior to completion of booking form & payment.
- A \$400 security bond may be payable as a deposit. Deductions will be made for breaches of regulations and if site cleaning is required after departure.
- Caravan Park Manager is in attendance each weekend morning to process arrivals. If manager is not available at the time you arrive you must make yourself available on the 1<sup>st</sup> Saturday or Sunday following your arrival so that the manager can complete arrival procedures and issue amenities' keys.
- Keys to toilets will be issued upon payment of a refundable deposit and subject to inspection of fire safety requirements. Copying of keys will cause immediate eviction from site.
- Refunds for cancellations of bookings require 14 days notice in writing. A \$25 administration fee applies.

### **GENERAL**

- No liability is accepted by the Committee for loss or damage to property while on the Reserve.
- It is the responsibility of the Foreshore owner under Regulation 41 of the Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010 to inform all park residents that Dromana Foreshore is designated under the Building Regulations, to be in an area subject to attack by termites.
- It is the responsibility of the Foreshore owner under Regulation 25 of the Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010 to inform all park residents that Dromana Foreshore Caravan Park is deemed to be in a flood prone area.

### **BREACH OF CARAVAN PARK RULES**

If you commit a breach of these Conditions of Camping, the DFCoM

- May, but is not obliged to, issue an oral or written warning to you; or
- Persons found to be in breach of caravan park rules may be liable to eviction and cancellation of permit without refund.
- In the event that your right to occupy a site is terminated, you must immediately vacate the campsite.